

Solutions by Taylor, LLC

Commitment to Privacy

Solutions by Taylor, LLC is committed to maintaining the privacy of its clients' data. We will protect and safeguard the privacy of all client data with a commercially reasonable degree of care. We will not use any client data, or permit it to be accessed or used, for any purpose other than the purpose agreed with the client. We will not disclose any client data to any person except the client and its authorized representatives.

Solutions by Taylor, LLC will uphold its commitment to privacy by implementing reasonable procedures to prevent unauthorized use and disclosure of client data, including but not limited to

1. the use of USB drives or other removable storage device to hold the client information, which will be returned to the client upon completion of the agreed project;
2. on-site performance of services to prevent information from leaving the client's facility; and/or
3. implementation of security measures requested by the client subject to reimbursement of incremental expense.

Upon the completion of the analysis, all client data will be returned to the client, including any and all documents or other work product produced by us. Subject to the particular client matter, Solutions by Taylor, LLC reserves the right to keep a copy of the work if future updates are likely to be required or to use, with permission of the client, to demonstrate sample work product.